

Government of Pakistan
Ministry of Law and Justice

Islamabad, the 24th December, 2021

NOTIFICATION

No.F.5(1)/2021-A.I. In pursuance of the directives of the Prime Minister's office vide U.O. No.1(45)/DS(PMDU-I)/2021 dated 14th October, 2021, the Deputy Secretary (Admin), Ministry of Law and Justice, is nominated as Overseas Facilitation Officer.

2. The TORs of the Facilitation officer are as under:-

- To act as a convenient and dedicated point of contact.
- To facilitate in processing of cases.
- To facilitate in availing services.
- To facilitate in intra/inter-departmental coordination.
- To facilitate in Redressal of complaint.
- To provide guidance regarding adoption of right procedure etc.
- To provide any other relevant service.

3. The Official Number and Email address of the overseas facilitation Officer is an under:-

- Title of the section/desk: Overseas Facilitation Officer
- Designation: Deputy Secretary (Admn)
- Official Phone No: 051-9201367
- Place/location of Office 3rd Floor S Block Pak Secretariat
Room No.337, M/o Law and Justice,
Islamabad.
- Email: ds.admn@molaw.gov.pk
- Web Page: Nil
- Facebook (if any): Nil

(SADAT IQTIDAR ALAM)
Section Officer

The Manager,
Printing Corporation of Pakistan Press,
KARACHI.

Copy to: -

- i. The Secretary, M/o Foreign Affairs, Islamabad
- ii. The Secretary, M/o Overseas Pakistanis and Human Resources Development, Islamabad.
- iii. The Secretary, M/o Information and Broadcasting, Islamabad.
- iv. The Deputy Secretary (PMDU-I), Prime Minister's Office.
- v. SPS to Secretary, M/o Law and Justice, Islamabad.
- vi. The Director (LIS), M/o Law and Justice, Islamabad.
- vii. Officer concerned.
- viii. Record.

(SADAT IQTIDAR ALAM)
Section Officer